



Chicago Zoological Society

Inspiring Conservation Leadership

Title	Safety Intern
Learning Objectives	The intern will be responsible for assisting the Safety department with the development and implementation of safety policies, procedures, as well as creating and conducting safety audits and training programs for staff.
Responsibilities	<ol style="list-style-type: none"> 1. Assists in the creation of specific safety audits dependant on both work place and work practices in order to conduct effective safety audits throughout the institution. Creating audits will include working one-on-one with zoo personnel in a variety of departments as well as job shadowing tasks in order to fully comprehend work practices being conducted. * (40%) 2. Conducts safety audits and inspections in order to identify hazardous work place and work practices. Auditing includes employee tasks/areas, guest areas, general park properties and may include construction/renovation areas. * (30%) 3. Assists in developing safety polices and procedures for use by CZS staff. Policies and procedures will be based on regulatory requirements, safety best practices and results of safety audits. (15%) 4. Creates safety training programs based on Safety policies and procedures for CZS staff under the guidance of the Safety Manager. (5%) 5. Assists the department with the management of the Hazard Communication program. Responsibilities to include, review of Material Safety Data Sheets (MSDS), selection of appropriate Personal Protective Equipment (PPE) for new chemicals used on-site and participation in hazardous waste disposal coordination/process. May also assist in revising the existing Hazard Communication program and labeling to meet the new Global Harmonized standard for 2013. (5%) 6. Participates in accident investigations for both employee and guest injuries/illness. (3%) 7. Other related duties as assigned. (2%)

Requirements	<ul style="list-style-type: none"> • Minimum 1 year of college with 2.5/4.0 overall gpa. • Spanish fluency a plus, but not required. • All interns are required to complete either a final project or daily journal as part of their experience.
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Additional Information	<p>This is an intern position which will work closely with the Safety Manager and the Safety Specialist in order to gain a working understanding of how Safety practices are an important part of the Society's core values and are essential to job activities and how work activities impact the operation of the institution and its various departments.</p>
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