



Chicago Zoological Society

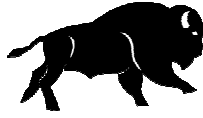
Inspiring Conservation Leadership

Title	Engineering Intern (paid)
Learning Objectives	This position contributes to the success of the Chicago Zoological Society by efficiently assisting with repair and construction projects throughout the park that will ensure animal welfare as well as confirm an extraordinary guest experience through execution of Plant & Facilities engineering functions, thereby contributing to financial sustainability. The basic function of this position is to assist Plant & Facilities engineers in their daily tasks.
Responsibilities	<ol style="list-style-type: none"> 1. Assist in managing and coordinating various repair projects and new construction projects. Includes feasibilities, budgets, timelines, estimates, bidding, and quality control. (45%) 2. Use AutoCAD to conduct feasibility designs. (15%) 3. Interpret and organize engineering and architectural drawings (14%). 4. Attend department meetings and assist project and maintenance managers with daily duties (5%) 5. Work with management to determine inspection frequencies for facilities, equipment and components within the park (3%). 6. Audit spare parts inventory (3%). 7. Time Study various routine preventative maintenance inspections within the park (3%). 8. Create a dispatching program and process for the various craftsmen within the Plant & Facilities group (3%). 9. Implement and follow-up on a web-based work order program (3%). 10. Research historical maintenance information on facilities, equipment, and components within the park and input information into a database tracking system (3%). 11. Other related duties as assigned (3%).
Requirements	<ul style="list-style-type: none"> • Minimum two years college at an accredited institution majoring in engineering (mechanical or civil preferred; electrical or computer considered); construction or engineering management or similarly related field; related technology program; or other relevant field. • Minimum 18 years of age. • Strong interpersonal communications and organizational skills. • Strong computer skills, AutoCad, Microsoft Suite, database programs and internet savvy. • Must be able to follow instructions accurately. • Valid driver's license required for Illinois residents within 90 days of hire; valid out-of-state license required for out-of-state residents. • Spanish fluency a plus, but not required.

Brookfield, Illinois 60513-0719 708.688.8400 www.CZS.org

Brookfield Zoo is owned by the Forest Preserve District of Cook County and managed by the Chicago Zoological Society.

Equal Opportunity/Affirmative Action Employer M/F/D/V



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Additional Notes

- Responsibility for Society Property: Incumbent is responsible for the care and proper use of equipment and property.
- Responsibility for Safety of Others: Incumbent is responsible for the safety of visitors, animals, employees, interns, volunteers, etc. as instructed.
- Other qualifications and characteristics: Must possess ability to adjust quickly to changes. Must understand how the plant & Facilities department interfaces with Society-wide operations. Must represent the Society in a professional manner at all times.

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